



BOARD OF FIRE COMMISSIONERS Special Meeting Minutes

October 30th, 2023
12:00 p.m.

MEETING CALL TO ORDER

Commissioner Pearsall called the meeting to order at 12:05p.m.

FLAG SALUTE

Commissioner Pearsall led the group in the Flag Salute.

ROLL CALL

Commissioners Pearsall, Hutchins and Dalessandro; Chief Rux, and Rosemary Mesa-Walton

OTHERS PRESENT

Jim Hutchins, Gabriel Dorrough, Kelly Carda, Joshua Loofbourow

AGENDA ADDITIONS OR DELETIONS

None

APPROVAL/CORRECTION OF MINUTES

1. Approve minutes from September 14th, 2023 - Regular Meeting
 - Commissioner Dalessandro made a motion to approve the minutes from the September 14th, 2023 Regular Meeting. Commissioner Hutchins seconded the motion and the motion passed by unanimous vote.
2. Approve minutes from October 19th, 2023 - Regular Meeting
 - Commissioner Dalessandro made a motion to approve the minutes from the October 19th, 2023 Regular Meeting. Commissioner Hutchins seconded the motion and the motion passed by unanimous vote.

PUBLIC COMMENTS

None

FINANCIAL REPORT

Finance Officer's Report:

1. Revenue and Fund Balances

TREASURER'S REPORT

Fund Totals

Thurston County Fire Protection District 13

09/01/2023 To: 09/30/2023

Time: 14:00:20 Date: 10/05/2023

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Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 General Fund	525,070.75	25,243.82	182,405.96	367,908.64	0.00	0.00	0.00	367,908.64
002 Reserve Fund	490,155.73	679.77		490,835.50	0.00	0.00	0.00	490,835.50
003 Apparatus Fund	239,883.66	331.77		240,215.43	0.00	0.00	0.00	240,215.43
301 Capital Projects Fund	194,838.77	270.21		195,108.98	0.00	0.00	0.00	195,108.98
	1,449,948.91	26,525.60	182,405.96	1,294,068.55	0.00	0.00	0.00	1,294,068.55

2. Voucher Approvals

- a. Office Manager, Rosemary Mesa-Walton summarized the expenditures for the month of September. Commissioner Dalessandro made a motion to approve the payments below for September 2023 totaling \$248,941.06. Commissioner Hutchins seconded the motion and the motion passed by unanimous vote.

Batch	Numbers (Transactions/Vouchers)	Amount	Type	Description
2023.09.03	230903001-230903024 Transaction #s 760-783	\$37,917.49	Warrants	General Expenditures and Quarterlies (L&I)
2023.09.04	Transaction #s 784	\$95.65	EFT	August - EFTPS
2023.09.05	230905001-230905009 Transaction #s 785-793	\$14,180.79	Warrants	General Expenditures and Quarterlies (Unemployment)
N/A	Transaction #s 794-825	\$81,529.04	EFT	September - Career Payroll/Vol & Comm Stipends
2023.10.01	Transaction #s 826-828	\$31,591.50	EFT	September - EFTPS, DRS, & DSHS
2023.10.02	231002001-231002004 Transaction #s 829-832	\$20,078.50	Warrants	Payroll Benefit Expenditures- Griffin Firefighter Assoc, Union dues, Trusteed Plans, MERP
2023.10.03	231003001-231003014 Transaction #s 841-854	\$52,881.34	Warrants	General Expenditures
2023.10.04	231004001-231004019 Transaction #s 855-873	\$10,666.75	Warrants	General Expenditures
Total		\$248,941.06		

CHIEF’S REPORT by Chief Rux

Month(s): September 2023

Incident Statistics		
Total Incidents: 71	EMS: 47	Fire: 24
Aid Given: 9	Aid Received: 6	Overlapping: %5.63
Year to Date		
Total Incidents: 631	EMS: 397	Fire: 234
Aid Given: 104	Aid Received: 39	Overlapping: % 14.9
Transport Statistics		
Total Patient Contacts: 43	Non-Transport: 14	Transportable Pts: 29
GFD Transports: 20	Transport by other agency: 9	Capture Rate: % 68
Monthly Training Activity		
EMT: 1 Student in Fall Class (1 dropped due to academics)		
Fire 1: 4 In Fall Class		
Training Hours: 91 Agency Personnel Hours for September 2023		
Fire Chiefs Report		
Misc:		
<ul style="list-style-type: none"> • FTE Personnel doing well (promotional examination forthcoming) • Alli-Connect – Go Live November 14st • Community Resource Program – went live • LFD BC Test/ WSFCA Annual Conference • Work X Internship 		
Apparatus:		
<ul style="list-style-type: none"> • E13-2 - Headsets need repaired 		

<ul style="list-style-type: none">• Liquid Spring Suspension A13-1 – waiting on parts
Facilities: <ul style="list-style-type: none">• Base Station radio install – Waiting on parts from Day Wireless• Fire Pump – repaired and seemingly working well• Bay Door – repaired• Roofing Project – A1 has begun to work on the roof, should be completed by weeks end
Community Outreach: Fire Prevention Week October 9-14 th /Trunk or Treat/Fall Festival/Breakfast with a buddy

COMMISSIONERS/SECRETARY REPORT

None

OLD BUSINESS

None

NEW BUSINESS

- 1- Budget Workshop
 - Fire Chief Rux reviewed the 2024 budget draft with the Commissioners, and compared the budget with previous years.
- 2- Executive Session: RCW 42.30.140(4)(b) – that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiation.
 - The Commissioners then met for an executive session at 12:51pm for approximately 10minutes. The meeting resumed at 1:01pm, and was extended for 10min. The meeting resumed at 1:11pm and no action was taken during the executive session.
 - Chief Rux expressed to the Board of Fire Commissioners that there had been great collaboration with Gabriel Dorrough during the entire process of negotiations.

COMMENTS FOR THE GOOD OF THE ORDER

None

MEETING ADJOURNED

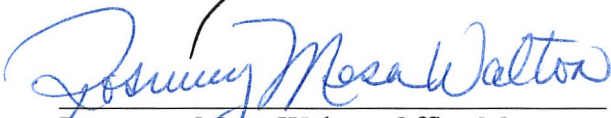
There being no further business, the meeting was adjourned at 1:13 p.m.



Corey A. Rux, Fire Chief



Dave Pearsall, Chair



Rosemary Mesa-Walton, Office Manager
Recorder of Board Minutes



Meredith Hutchins, Commissioner

Arthur Dalessandro, Commissioner

