



BOARD OF FIRE COMMISSIONERS

Regular Meeting Agenda

June 13th, 2024
11:00 a.m.

MEETING CALL TO ORDER

FLAG SALUTE

ROLL CALL

OTHERS PRESENT

AGENDA ADDITIONS OR DELETIONS

APPROVAL/CORRECTION OF MINUTES

1. Approve minutes from April 11th, 2024 – Regular Meeting
2. Approve minutes from April 29th, 2024 – Special Meeting

PUBLIC COMMENTS

The Fire Commissioners recognize the value of public comments on fire department issues and the importance of involving members of the public in its meeting, and so, we provide this opportunity. The statements or presentation may relate to any aspect of the fire department except those matters pertaining to any specific member which will not be allowed during public meetings. The Fire Commissioners would appreciate your comments being limited to approximately three (3) minutes.

FINANCIAL REPORT

Finance Officer's Report:

1. Revenue and Fund Balances

TREASURER'S REPORT
Fund Totals

Thurston County Fire Protection District 13

04/01/2024 To: 04/30/2024

Time: 09:34:18 Date: 05/20/2024
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Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 General Fund	309,659.53	1,025,910.31	165,375.75	1,170,194.09	0.00	0.00	0.00	1,170,194.09
002 Reserve Fund	496,671.91	991.23		497,663.14	0.00	0.00	0.00	497,663.14
003 Apparatus Fund	243,069.87	485.07		243,554.94	0.00	0.00	0.00	243,554.94
004 Transporting Fund	41,345.51	5,250.45	8.38	46,587.58	0.00	0.00	0.00	46,587.58
005 Petty Cash Fund	437.50	0.00	-25.00	462.50	0.00	0.00	0.00	462.50
301 Capital Projects Fund	197,428.97	384.68	50,000.00	147,813.65	0.00	0.00	0.00	147,813.65
	1,288,613.29	1,033,021.74	215,359.13	2,106,275.90	0.00	0.00	0.00	2,106,275.90

TREASURER'S REPORT
Fund Totals

Thurston County Fire Protection District 13

05/01/2024 To: 05/31/2024

Time: 14:47:39 Date: 06/11/2024
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Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 General Fund	1,170,194.09	194,986.49	198,363.43	1,166,817.15	0.00	0.00	0.00	1,166,817.15
002 Reserve Fund	497,663.14	1,184.10		498,847.24	0.00	0.00	0.00	498,847.24
003 Apparatus Fund	243,554.94	579.47		244,134.41	0.00	0.00	0.00	244,134.41
004 Transporting Fund	46,587.58	4,260.48	7.72	50,840.34	0.00	0.00	0.00	50,840.34
005 Petty Cash Fund	462.50	0.00	462.50	0.00	0.00	0.00	0.00	0.00
301 Capital Projects Fund	147,813.65	415.11		148,228.76	0.00	0.00	0.00	148,228.76
	2,106,275.90	201,425.65	198,833.65	2,108,867.90	0.00	0.00	0.00	2,108,867.90

2. Voucher Approvals

- Request approval to pay the following vouchers:

Batch	Numbers (Transactions/Vouchers)	Amount	Type	Description
2024.04.03	240403001-240403012 Transaction #s 330-341	\$16,596.45	Warrants	General Expenditures
N/A	Transaction #s 377-414	\$87,510.19	EFT	April Career Payroll/Vol & Comm Stipends
2024.05.01	Transaction #s 415-420, 450-451	\$37,332.01	EFT	April - EFTPS, DRS, and Legal Shield
2024.05.02	240502001-240502004 Transaction #s 421-424	\$24,892.78	Warrants	Payroll Benefit Expenditures- Griffin Firefighter Assoc, Union dues, Trusteed Plans, MERP
2024.05.03	240503001-240503024 Transaction #s 425-448	\$18,925.71	Warrants	General Expenditures
N/A	Transaction #s 449	\$2,173.67	EFT	April – Career Payroll Adjustment
2024.05.04	240504001-240504022 Transaction #s 477-498	\$16,129.81	Warrants	General Expenditures
2024.05.05	240505001-240505016 Transaction #s 499-514	\$11,539.26	Warrants	General Expenditures
N/A	Transaction #s 515-544	\$80,733.13	EFT	May Career Payroll/Vol & Comm Stipends
2024.06.01	Transaction #s 546-548	\$34,475.66	EFT	May - EFTPS, DRS, Legal Shield, DOR
2024.06.02	240602001-240602005 Transaction #s 549-553	\$23,045.47	Warrants	General & Payroll Benefit Expenditures- Griffin Firefighter Assoc, Union dues, Trusteed Plans, MERP, Dynamic Collectors
Total		\$353,354.14		

CHIEF’S REPORT by Chief Rux

Executive Session: RCW 42.30.110(1)(g) To evaluate the qualifications of an applicant for public employment.

COMMISSIONERS/SECRETARY REPORT

This time is set aside for commissioners to report on meetings and conferences they attend, etc.

OLD BUSINESS

- 1- Assistant Chief Position

NEW BUSINESS

- 1- Department Training
- 2- South Mason 4 ILA – Administrative Support
- 3- Firefighter/EMT Testing Process
- 4- Fire Chief Contract
- 5- Brush 13-1 Replacement Process

COMMENTS FOR THE GOOD OF THE ORDER

MEETING ADJOURNED